

BOARD OF EDUCATION

PINE STRAWBERRY SCHOOL DISTRICT #12

Monday, April 3, 2023
Board Meeting Minutes

I. CALL TO ORDER- The meeting was called to order at 5:38 pm by Jennifer Zimmerman.

II. ROLL CALL- Present Thomas Cazel, Jennifer Zimmerman, Sherri Hampton and Dawn Frank. Margaret Parker entered the meeting at 5:45pm.

III. PLEDGE OF ALLEGIANCE- The Pledge of Allegiance was led by Jennifer Zimmerman.

IV. ADOPTION OF AGENDA- Thom Cazel made a motion to approve the agenda. 2nd made by Sharri Hampton . Motion passed 4-0.

V. INFORMATION ITEMS

- A. Superintendent's Report –Mrs. Katie Ast
- B. Transportation/Maintenance Report – Mr. Keith Howell
- C. Special Services Report- Mrs. Kirsten Ratliff
- D. Fiscal Services Report – Mrs. Aimee Manjarres
- E. Student Activities Report- Mrs. Megan Ward
- F. 8th Grade Trip- Mrs. Candi Paine

VI. CALL TO THE PUBLIC- NONE

VII. ACTION ITEMS

A. Consent Agenda

- i. Approval of Minutes

March 6, 2023

Thom Cazel made the motion to approve the above minutes. 2nd made by Dawn Frank. Motion passed 5-0.

B. New Business

- i. Discussion/Consideration/Approval of Payroll Vouchers

#19 \$ 98,719.77

#20 \$ 87,116.60

Dawn Frank made a motion to approve the above listed payroll vouchers. 2nd made by Sherri Hampton. Motion passed 5-0.

- ii. Discussion/Consideration/Approval of Expense Vouchers

#2215 \$ 21,338.08

#2216 \$ 61,534.28

Thom Cazel made a motion to approve the above listed expense vouchers. 2nd made by Dawn Frank. Motion passed 5-0.

iii. Discussion of CERCA Lease- No action was taken

iv. Discussion/Consideration/Approval of Sole Source for SY 23-24

Thom Cazel made the motion to approve the attached list of sole sources providers for the school year 2023-2024. 2nd made by Margaret Parker. Motion passed 5-0.

v. Discussion/Consideration/Approval of Cafeteria Position

Margaret Parker made the motion to approve the Superintendent's recommendation to advertise for a part time cafeteria worker position. 2nd made by Sherri Hampton. Motion passed 5-0.

vi. Discussion/Consideration/Approval of Internal Teaching Position

Sherri Hampton made the motion to approve the Superintendent recommendation to advertise internally for an elementary teacher position. If the position is not filled internally, we approve to open the position to external applicants. 2nd made by Maragert Parker. Motion passed 5-0.

vii. Discussion/Consideration/Approval of Travel Request

Student Travel

a. Green Valley Lake; Payson, AZ ; April 13, 2023;1st Grade

Dawn Frank made the motion to approve travel for the 1st grade class to Green Valley Park in Payson, AZ on Apr. 13, 2023. 2nd made by Sherri Hampton. Motion passed 5-0.

b. NASP Western Nationals; Sandy, UT ; Apr. 26-29, 2023; 2 Archers & 2 Coaches

Dawn Frank made the motion to approve travel for two students and two coaches to travel to the 2023 US Western National Archery Tournament in Salt Lake, UT on April 26-29,2023. The Superintendent is also requesting that each student help fundraise for the tournament. 2nd made by Sherri Hampton. Motion passed 5-0.

c. Misfit Ranch & Strawberry Schoolhouse; Strawberry, AZ ; May 1, 2023;1st Grade

Thom Cazel made the motion to approve travel for the 1st grade class to go to the Misfit Ranch & the Strawberry Schoolhouse in Strawberry, AZ on May 1, 2023. 2nd made by Margaret Parker. Motion passed 5-0.

d. AAJHS State Convention; Scottsdale, AZ ; May 4th & 5th, 2023;Student Council

Sherri Hampton to approve travel for the Student Council to travel to Scottsdale, AZ to attend the AAJHSC State Conference on May 4-5, 2023. 2nd made by Dawn Frank.Motion passed 5-0.

e. Sea World; San Diego, CA; May 7-12, 2023; 8th Grade

Dawn Frank made the motion to approve travel and to help pay for the food and gas to San Diego, CA with the 8th grade students for their end of the year trip to SeaWorld on May 7-12, 2023. 2nd made by Thom Cazel. Motion passed 5-0.

Staff Travel

a. Practitioners of English Learners; Phoenix, AZ ; May 3, 2023; D. Hoehn

Margaret Parker made the motion to approve Dorothee Hoehn to travel to the Practitioners of English Language Learning (PELL) Meeting in Phoenix, AZ on May 3, 2023. 2nd made by Sherri Hampton. Motion passed 5-0.

C. Personnel Actions*

i. Discussion/Consideration/Approval of Resignation

Dawn Frank made the motion to approve the Superintendent's recommendation to accept Mrs. Kim Conklin's letter of resignation effective March 14, 2023. 2nd made by Margaret Parker. Motion passed 5-0.

ii. Discussion/Consideration/Approval of Retirement

Sherri Hampton made the motion to approve Mrs. Karen McHugh's retirement effective at the end of her contract. 2nd made by Margaret Parker. Motion passed 5-0.

iii. Discussion/Consideration/Approval of Request for Part Time Position

Sherri Hampton made the motion to approve the Superintendent's recommendation to move Mrs. Amy Abney to work part time for the 2023-2024 school year. 2nd made by Dawn Frank. Motion passed 5-0.

iv. Discussion/Consideration/Approval of Superintendent Contract

Thom Cazel made the motion to approve a three year contract for the Superintendent, Mrs. Katie Ast. 2nd made by Sherri Hampton. Motion passed 5-0.

D. Upcoming Conferences/Activities

- Wed. April 5th –AASA Testing- Writing
- Monday, Apr. 10th - NO SCHOOL
- Friday, April 14th, 8:15am- Flag Ceremony
- Mon. & Tues., April 17th & 18th–AASA Testing- Reading
- Wed. & Thur., April 19th & 20th–AASA Testing- Math
- Friday, April 21st – Dodgeball Game, 9:45am in the gym
- Friday, April 28th- Talent Show, 9:45am in the gym

E. Governing Board Member Updates

F. Future Meeting Dates/Items for Future Agendas - May 8, 2023

G. Correspondence

H. ADJOURNMENT

Dawn Frank made the motion to adjourn at 7:06pm. 2nd made by Thom Cazel. Motion passed 5-0.