

BOARD OF EDUCATION

PINE STRAWBERRY SCHOOL DISTRICT #12

Monday, October 10, 2022

Board Meeting Minutes

I. CALL TO ORDER- The meeting was called to order at 5:34pm by Jennifer Zimmerman.

II. ROLL CALL- Present Jennifer Zimmerman, Thomas Cazel, Dawn Frank and Margaret Parker.

III. PLEDGE OF ALLEGIANCE- The Pledge of Allegiance was led by Jennifer Zimmerman.

IV. ADOPTION OF AGENDA- Thom Cazel made a motion to approve the agenda. 2nd made by Margaret Parker . Motion passed 4-0.

V. INFORMATION ITEMS

- A. Superintendent's Report –Mrs. Katie Ast
- B. Transportation/Maintenance Report – Mr. Keith Howell
- C. Special Services Report- Mrs. Kirsten Ratliff
- D. Fiscal Services Report – Mrs. Aimee Manjarres
- E. Student Activities Report- Mrs. Megan Ward

VI. CALL TO THE PUBLIC-NONE

VII. ACTION ITEMS

A. Consent Agenda

- i. Approval of Minutes

Sept. 12, 2022 & Sept. 21, 2022

Margaret Parker made the motion to approve the above minutes. 2nd made by Thom Cazel. Motion passed 4-0.

B. New Business

- i. Discussion/Consideration/Approval of Payroll Vouchers

#6 \$ 108,162.21

#7 \$ 108,933.31

Margaret Parker made a motion to approve the above listed payroll vouchers. 2nd made by Thom Cazel Motion passed 4-0.

- ii. Discussion/Consideration/Approval of Expense Vouchers

#2205 \$ 35,443.08

#2206 \$ 36,698.80

Margaret Parker made a motion to approve the above listed expense vouchers. 2nd made by Dawn Frank. Motion passed 4-0.

iii. Discussion/Consideration/Approval of Paraprofessional Training

Thom Cazal made a motion to approve of a one-time \$500 stipend for paraprofessionals who complete the Effective and High-Leverage Practices for Paraeducators, a free, on-demand eLearning program. 2nd made by Dawn Frank. Motion passed 4-0.

iv. Discussion/Consideration/Approval to Advertise for Part Time Speech Therapist

Thom Cazal made a motion to advertise for a part-time speech language pathologist either contracted or a hired staff position. 2nd made by Dawn Frank. Motion passed 4-0.

v. Discussion/Consideration/Approval to Advertise for Full Time Bus Driver

Thom Cazal made a motion to advertise for a full time bus driver position. 2nd made by Dawn Frank. Motion passed 4-0.

vi. Discussion/Consideration/Approval of Sports (Volleyball & Archery)

Dawn Frank made a motion to approve the Superintendent recommendation to approve coed volleyball & coed archery for 5th-8th grade students this fall. 2nd made by Margaret Parker. Motion passed 4-0.

vii. Discussion/Consideration/Approval of AFR

Thom Cazal made a motion to approve the Annual Financial Report as presented by the Business Manager. 2nd made by Dawn Frank. Motion passed 4-0.

viii. Discussion/Consideration/Approval of Food Service AFR

Thom Cazal made a motion to approve the Food Service Annual Financial Report as presented by the Business Manager. 2nd made by Dawn Frank. Motion passed 4-0.

ix. Discussion/Consideration/Approval of Covid AFR

Dawn Frank made a motion to approve the Covid Annual Financial Report as presented by the Business Manager. 2nd made by Margaret Parker. Motion passed 4-0.

x. Discussion/Consideration/Approval of Travel Request

Student Travel

a. Request for 4th & 5th grade to travel to Phoenix Zoo

Dawn Frank made the motion to approve the Superintendent's recommendation to approve 4th and 5th grade students to travel to the Night Camp Phoenix Zoo on Oct.13th & Oct 14th in Phoenix, AZ. 2nd made by Thom Cazal. Motion passed 4-0.

b. Request for 1st & 2nd grade to travel to Out of Africa Zoo

Margaret Parker made a motion to approve the Superintendent's recommendation to approve 1st and 2nd grade students to travel to the Out of Africa Zoo on Oct. 19th in Camp Verde, AZ. 2nd made by Thom Cazel. Motion passed 4-0.

c. Request for Builders Club to travel to Payson

Thom Cazel made the motion to approve the Superintendent's recommendation to approve the Builder's Club to travel to Payson, AZ on Oct. 21, 2022. 2nd made by Margaret Parker. Motion passed 4-0.

d. Request for 8th grade to travel to Gila Community College

Dawn Frank made a motion to approve the Superintendent's recommendation to approve the 8th grade students to tour the Gila Community College on Oct. 21, 2022. 2nd made by Margaret Parker. Motion passed 4-0.

e. Request for 8th grade to travel to Arizona State University

Thom Cazel made the motion to approve the Superintendent's recommendation to approve the 8th grade students to tour Arizona State University on Nov. 30, 2022. 2nd made by Dawn Frank. Motion passed 4-0.

Staff Travel

f. Request for Katie Ast to travel to The TRUST Fall Leadership Academy

Thom Cazel made a motion to ratify travel for Katie Ast to attend the Arizona School Risk Retention Leadership Academy in Tubac, AZ on Oct 4th -Oct. 6th, 2022. 2nd made by Margaret Parker. Motion passed 4-0.

g. Request for Stacy Flanagan to travel to Arizona Science Teacher Association Conference

Dawn Frank made a motion to approve travel for Stacy Flanagan to attend the Arizona Science Teacher Association Conference in Phoenix, AZ on Nov. 3-4, 2022. 2nd made by Thom Cazel. Motion passed 4-0.

xi. Discussion/Consideration/Approval of 2nd Reading for Policies Advisory No. 717-736

Thom Cazel made the motion to approve policies 717-720 & 722-736. 2nd made by Dawn Frank. Motion passed 4-0.

xii. Discussion/Consideration of 1st Reading for Policies Advisory No. 737 & 738- 1st Reading Only

C. Personnel Actions*

i. Discussion/Consideration/Approval of Certified Substitute

Dawn Frank made a motion to approve the Superintendent's recommendation that we hire Christine Wilcox as a certified substitute for the 2022-2023 school year. 2nd made by Thom Cazel. Motion passed 4-0.

ii. Discussion/Consideration/Approval of Archery Coaches

Dawn Frank made a motion to approve the Superintendent's recommendation to hire Dean Pederson, Margaret Johnson & Andy Ward as archery coaches for the 2022-2023 season. 2nd made by Thom Cazel. Motion passed 3-0. Margaret Parker abstained.

iii. Discussion/Consideration/Approval of Volleyball Coaches

Dawn Frank made a motion to approve the Superintendent's recommendation to hire Brett River & Megan Ward as volleyball coaches for the 2022-2023 season. 2nd made by Thom Cazel. Motion passed 3-0. Margaret Parker abstained.

Thom Cazel made a motion to go into Executive Session at 6:35pm. 2nd made by Dawn Frank. Motion passed 4-0. Returned to the regular meeting at 7pm.

iv. Discussion/Consideration/Approval of Superintendent Evaluation

Dawn Frank made a motion to approve the Superintendent's Evaluation. 2nd made by Thom Cazel. Motion passed 4-0.

D. Upcoming Conferences/Activities

- Hayride & Pumpkin Patch; Monday Oct. 24, 2022
- Red Ribbon Week; Mon. Oct. 24-28, 2022
- Fall Festival; Friday Oct. 28, 2022
- Costume Parade; Friday Oct. 28, 2022

E. Governing Board Member Updates

F. Future Meeting Dates/Items for Future Agendas - Nov. 14, 2022

G. Correspondence

H. ADJOURNMENT

Dawn Frank made a motion to adjourn the meeting at 7:01pm. 2nd made by Margaret Parker. Motion passed 4-0.

