

BOARD OF EDUCATION

PINE STRAWBERRY SCHOOL DISTRICT #12

Monday, August 8, 2022

Board Meeting Minutes

I. CALL TO ORDER- The meeting was called to order at 5:31pm by Jennifer Zimmerman.

II. ROLL CALL- Present Jennifer Zimmerman, Thomas Cazel, Dawn Frank and Margaret Parker.

III. PLEDGE OF ALLEGIANCE- The Pledge of Allegiance was led by Jennifer Zimmerman.

IV. ADOPTION OF AGENDA- Margaret Parker made a motion to approve the agenda. 2nd made by Thom Cazel . Motion passed 4-0.

V. INFORMATION ITEMS

- A. Superintendent's Report –Mrs. Katie Ast
- B. Transportation/Maintenance Report – Mr. Keith Howell
- C. Special Services Report- Mrs. Kirsten Ratliff
- D. Fiscal Services Report – Mrs. Aimee Manjarres
- E. Student Activities Report- Mrs. Megan Ward

VI. CALL TO THE PUBLIC- NONE

VII. ACTION ITEMS

A. Consent Agenda

- i. Approval of Minutes

June 6, 2022 & July 29, 2022

Thom Cazel made the motion to approve the above minutes. 2nd made by Margaret Parker. Motion passed 4-0.

B. New Business

- i. Discussion/Consideration/Approval of Payroll Vouchers

#25	\$ 48,088.76
#26	\$ 60,206.86
#1	\$ 31,582.88
#1.1	\$ 1,353.73
#2	\$ 36,547.40
#3	\$ 97,633.87

Dawn Frank made a motion to approve the above listed payroll vouchers. 2nd made by Thom Cazel. Motion passed 4-0.

- ii. Discussion/Consideration/Approval of Expense Vouchers

# 2008	\$ 21,909.42
#2009	\$ 46,720.43
#2010	\$ 19,442.34
#2201	\$ 171,519.74

Thom Cazel made a motion to approve the above listed expense vouchers. 2nd made by Margaret Parker. Motion passed 4-0.

iii. Discussion/Consideration/Approval of District Signers for SY 2022-2023

Thom Cazel made the motion to approve the attached list of signers for all JP Morgan Chase accounts for the 2022-2023 school year. 2nd made by Dawn Frank. Motion passed 4-0.

iv. Discussion/Consideration/Approval of Sole Source Providers for SY 2022-2023

Dawn Frank made the motion to approve the list presented of sole source providers for the school year 2022-2023. 2nd made by Margaret Parker. Motion passed 4-0.

v. Discussion/Consideration/Approval of Student Activities Treasurer and Assistant Student Activities Treasurer for SY 2022-2023

Thom Cazel made the motion to approve Megan Ward as student activities Treasurer and Erin Roggenstein as Assistant Activities Treasurer for the 2022-2023 school year. 2nd made by Dawn Frank. Motion passed 3-0. Margaret Parker abstained.

vi. Discussion/Consideration/Approval of Budget for SY 2022-2023

Thom Cazel made a motion to approve the budget for fiscal year 2022-2023 as presented by the business manager. 2nd made by Dawn Frank. Motion passed 4-0.

vii. Discussion/Consideration/Approval of Propane Contract

Thom Cazel made a motion to award the propane contract to Griffin Propane for the period of July 2022 to June 2025 because their overall RFP was less than the other proposal. 2nd made by Margaret Parker. Motion passed 4-0.

viii. Discussion/Consideration/Approval of 6th/7th/8th grade Science Curriculum

Dawn Frank made a motion to approve and adopt the SAVVAS Elevate Science Curriculum for SY 2022-2023. 2nd made by Thom Cazel. Motion passed 4-0.

ix. Discussion/Consideration/Approval of Intergovernmental Agreement

Dawn Frank made a motion to approve the Intergovernmental Agreement with Chevelon Butte School District for the next 5 years, ending on June 30, 2027. 2nd made by Thom Cazel. Motion passed 4-0.

x. Discussion/Consideration/Approval of Certified Substitute Pay Increase

Thom Cazel made a motion to approve the Superintendent's recommendation to increase the certified substitute teacher daily rate of \$103 to \$150. 2nd made by Margaret Parker. Motion passed 4-0.

xi. Discussion/Consideration/Approval of Cross Country

Margaret Parker made a motion to approve the Superintendent's recommendation to approve cross country for 5th - 8th grade students this fall. 2nd made by Dawn Frank. Motion passed 4-0.

xii. Discussion/Consideration/Approval of Travel Request

Student Travel

a. Request for 6th grade to travel to Camp Colton

Thom Cazel made the motion to approve travel for the 6th grade class to attend Camp Colton, Aug 15-18, 2022, in Flagstaff, AZ. 2nd made by Dawn Frank. Motion passed 4-0.

Staff Travel

a. Request for K. Ast to travel to ASBA Law Conference

Dawn Frank made the motion to approve travel for Katie Ast to attend ASBA Law Conference, Sept. 7-9, 2022, in Scottsdale, AZ. 2nd made by Margaret Parker. Motion passed 4-0.

b. Request for D. Hoehn to travel to ELL Meeting

Thom Cazel made the motion to approve travel for Dorothee Hoehn to attend the Practitioners of English Learners Meeting in Phoenix, AZ on Sept. 7, 2022. 2nd made by Margaret Parker. Motion passed 4-0.

xiv. Discussion/Consideration/Approval of 1st Reading for Policies Advisory No. 716-

Discussion Only

C. Personnel Actions*

i. Discussion/Consideration/Approval of Certified Substitute

Margaret Parker made a motion to approve the Superintendent's recommendation that we hire Sarah Walton as a certified substitute teacher for the 2022-2023 school year. 2nd made by Thom Cazel. Motion passed 4-0.

ii. Discussion/Consideration/ Approval of Certified Substitutes for SY 2022-2023

Thom Cazel made a motion to approve the Superintendent's recommendation that we hire Tammi Cannaliato, Daria Mason and Kara Ross as certified substitute teachers for the 2022-2023 school year. 2nd made by Dawn Frank. Motion passed 3-0. Margaret Parker abstained.

iii. Discussion/Consideration/ Approval of Classified Substitutes for SY 2022-2023

Margaret Parker made a motion to approve the Superintendent's recommendation that we hire Rebecca Blakesley and Sue Hargis as classified substitute for the 2022-2023 school year. 2nd made by Dawn Frank. Motion passed 4-0.

iv. Discussion/Consideration/ Approval of Cross Country Coaches

Thom Cazel made the motion to approve the Superintendent's recommendation to hire Dean Pederson & Candi Paine as coaches for the 2022-2023 Cross Country season. 2nd made by Dawn Frank. Motion passed 4-0.

D. Upcoming Conferences/Activities

- Aug. 9, 2022- Picture Day
- Aug. 15-18, 2022- 6th Grade Camp Colton
- Aug. 31, 2022- Family Enrichment Night

E. Governing Board Member Updates- Need to have a Board retreat in the next couple months.

F. Future Meeting Dates/Items for Future Agendas - Sept. 12, 2022

G. Correspondence

H. ADJOURNMENT

Thom Cazel made a motion to adjourn the meeting at 6:28pm. 2nd made by Margaret Parker. Motion passed 4-0.